

Town of Otis
Planning Board Meeting Minutes June 10, 2024

Call to order 7:00 PM

1. Roll Call:

Mark Anthony - Chair

Barb Gallagher

Terry Cook-Visser

Hal Kobrin

Ross Knowles

1. Approval of April 8, 2024 minutes

Barb motion to accept, Mark second, all in favor.

2. Welcome New Board Member Ross Knowles

3. Election of Board Chair

Terry motion to re-elect Mark Anthony, Hal second, all in favor.

4. Election of BRPC Delegate

Mark has done it for past two years and would like someone else to do it.

Terry motion to elect Barb Gallagher, Hal second, all in favor.

5. Any other business old or new.

-Discussion on fees for advertising and notifications, and other applications

Town is paying for advertising and notices now. We should evaluate our fees for the forms, form A, B, C, exc. Is someone willing to go through and look into how much we charge compared to other towns

Ross will take point on this, look at surrounding towns, Lee, Becket, Monterey, exc.

-D&J development meeting requested a representative from the Planning Board

This is an informal meeting and there may be issues with representing the planning board in a closed-door meeting and leading them on what to do. They are welcome to come to the planning board meeting that is open to the public it can be an informal meeting before they come to us with a formal application.

Mark motion to send regrets that we will not have a representative present at their meeting and extend an invitation to D&J to come to planning board meeting to discuss any informal or formal plans, Terry second, all in favor.

6. Mark motion to adjourn 7:32 PM. Terry Second. All in favor.